MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
BOARD OF DIRECTOR'S MEETING
MONDAY, APRIL 13TH 2009
5:30 P.M.

April 10, 2009

Dear Director's

Enclosed please find the minutes from the March board meeting.

I have hired a married couple to be the new meter readers. Both will go with Ivan and learn where the meters so if one is unable to read the meters the other one can.

Two meters were pulled for non payment, one was reinstalled the same date.

I will pass out the transaction report at the meeting.

If you have any questions please feel free to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

Scribe:	Odie J. Watts	
Date:	March 23, 2009	Time: 5:24 PM – 5:47 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	No Customers or Guests attended the meeting.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Regularly scheduled meeting for March 9, 2009 was rescheduled to March 23, 2009. Meeting called to order by Jim Bowen, President at 5:24 P.M.
2. Meeting Minutes	The minutes from the February 9, 2008 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the minutes – Calvin Voshell, Second by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the Financial report for the period February 1, 2009 through February 28, 2009. • There were some changes to the report that are reflected by annotation but no notable comments concerning the report. • Noted that Shorty Fears will no longer be reading meters after March 2009. Karen will try to find another meter reader to replace him. Motion to approve the reports – Ben Szabrowicz, Second by Calvin Voshell. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Reread Emma Keys meter. • The propane tank advertised for sale in the paper got no response. • Have been requested to do an updated survey for lead and copper rule which will be an addition to existing survey. Will contact homeowners. • ESI will be sending engineer to Shiloh for the final information to finish the map for the Department of Health paper work to be submitted for final approval of the Shiloh extension. • Talked to Allan Clark about a bid for the automatic switch over to operate the generators when we lose power. He will put together a bid for us and it will be submitted at the April meeting. • Tim May thought it would take about 10 weeks to be ready for the bids to be taken for the Murray Road extension.

Agenda	Main Points, Conclusions/Discussions, Decisions
	Motion to approve the report was made by Ben Szabrowicz and Seconded by Betty Stivers. No abstentions.
5. Old Business	▪ Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12, 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of August 11, 2008. The Board requested Karen to bring in our insurance policy to see if we could determine the value of our physical assets so the work on the inventory can be finalized. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. No change in status as of 3/23/09. ▪ Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. No change in status as of 3/23/09. ▪ Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. As of November 10 the extension has been approved. As of 12/8/08 the Board approved assuming a $40,000 loan in order to get the grant of $140,000 to complete the Murray Extension. See the comments above under Water Operator's Report. Item will remain open as of 1/22/09. Item will remain open as of 2/9/09. Item will remain open - see water operator's report of 3/23/09. ▪ Action Item 46: Ivan will contact a vendor to determine the cost of pulling the pump from well #2 and having it rebuilt. As of July 14, 2008 Ivan has talked to Lane Western Representative about doing the work. As of August 11, 2008 there has been no progress on the estimate. As of November 10, 2008 contact has been made with the vendor but the vendor has not visited the wells to offer any cost figures. No change in status as of 12/8/08. Ivan reported that he will search for a new vendor as of 1/22/09 because there has been no action taken by the current vendor. As of 2/9/09 the pump at well #2 has been pulled by Tiff City Pump and has been sent off for testing. Upon its return will be ready for installation into well #1. As of 3/23/09 the pump has been pulled and is awaiting transport to be tested. ▪ Action Item 48: Opened 11/10/08 for Odie Watts to work with a barcode vendor to obtain metal barcode labels for the meters to support the camera project. Item closed as of 1/22/09. The labels have been received and will be installed when the

Agenda	Main Points, Conclusions/Discussions, Decisions
	weather improves. Item will remain open as of 2/9/09. Labels are on hand and will begin installing them when a new meter reader is hired.
6. New Business	• Jim Bowen read the letter he has written to ESI explaining the Boards position on the location of the new tank. All Board members present signed the letter which will be presented to the Regional Water Authority at March 31st meeting. • Jim Bowen distributed the Wholesale Water Purchase Contract to the Board for their approval. The Board is to read and understand the contract and bring it to the meeting of the Regional Water Authority on March 31st. A resolution was introduced to the Board to appoint Board members to sign the agreement. Jim Bowen, Odie Watts, and Betty Stivers will sign the agreement for the MSWA Board. • The Board will consider the purchase of a generator and propane tank at the next meeting. There is some question as to the need for the expenditure at this time because if the water tanks being installed as part of the Regional Water Authority system are located at our present tank farm then the emergency power backup may no longer be required.
7. Adjournment	Meeting adjourned at 5:47 P.M.
8. Next Meeting	**NOTE MEETING START TIME: The next meeting is scheduled for April 13, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	**IN WORK**
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	**IN WORK**
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	**IN WORK**
AI47	6/9/08	Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt.	Ivan Reynolds	7/14/08	**IN WORK**
AI48	11/8/08	Odie Watts will work with a vendor to supply metal barcode labels to attach to the meter boxes before the camera system is implemented.	Odie Watts	12/8/08	**CLOSED**
AI49	2/9/09	Ivan will contact propane suppliers for cost of tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations.	Ivan Reynolds	3/9/09	**OPEN**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI50	2/9/09	Write a letter to ESI asking them to reexamine their plan to put a tank on the down hill side toward Jasper as part of the Regional Water system upgrade. Justification for putting the tank at Mt. Sherman can be justified with our experiences during the past power outage.	Jim Bower	3/9/09	**CLOSED**

Checking

4/12/09

Transaction Report

3/1/09 Through 3/31/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 2/28/09				9,646.76
3/2/09	DEP			Water Sales		669.83
3/2/09	3952	Rodger Ogden	repair Kelvin House	Contract Labor		-330.00
3/6/09				Water Sales		1,364.19
3/6/09	EFT	F H A		Loan		-1,020.00
3/6/09	3953	Bank Of The Ozarks	safe deposit box	Misc		-27.00
3/6/09	3954	Karen Edgmon		Contract Labor		-981.50
3/6/09	3955	Karen Edgmon		Rent		-75.00
3/10/09	3956	Newton County Times		Public Notice		-57.40
3/11/09	3957	Tanner Hardware		Maintenance		-56.18
3/12/09	DEP			Water Sales		2,316.68
3/19/09	DEP			Water Sales		1,544.05
3/19/09	3958	Dept. Of Finance & Adm.		Sales Tax		-568.00
3/19/09	3959	CNA Surety	bookkeeper	Insurance		-170.10
3/23/09	EFT	Tri Co. Telephone		Utilities:Telephone		-33.53
3/23/09	EFT	Tri Co. Telephone		Utilities:Telephone	c	-31.62
3/24/09				Water Sales		2,687.21
3/24/09	DEP			Installation		260.00
3/25/09	3960	Ivan Reynolds		Contract Labor		-1,100.00
3/25/09	3961	Ivan Reynolds		Maintenance		-35.00
3/26/09	3962	Jackie Fears	reading meters	Contract Labor		-200.00
3/26/09	3963	Jackie Fears	reading meters	Maintenance		-75.00
3/27/09	3964	Henard Utility		Repairs		-65.77
		TOTAL 3/1/09 - 3/31/09				**4,015.86**
		BALANCE 3/31/09				13,662.62

TOTAL INFLOWS	8,841.96
TOTAL OUTFLOWS	-4,826.10
NET TOTAL	**4,015.86**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of March 09
Printed: 03/28/09 19:05

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,099,800	100.0%
Water Sold to Customers	1,016,730	92.4%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	83,070	7.6%
Average Use Per Account	3,197	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7677.10	0.00	0.00	0.00	95.10	528.29
Average	24.14	0.00	0.00	0.00	0.30	1.41
Active	318	0	0	0	317	375
Inactive	61	379	379	379	62	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	9,494.98	321
Credit Balances BOM	(843.96)	16
Debit Balances BOM	10,338.94	305
Payments	9,055.66	293
Charges for Services	8,300.49	
Penalty Charges	292.83	49
Adjustments	(66.02)	5
Total Delinquent EOM (end/month)	932.62	16
Delinquent EOM (30-60 days)	296.08	8
Delinquent EOM (60-90 days)	192.04	4
Delinquent EOM (over 90)	444.50	4
Credit Balances EOM	(1,124.37)	15
Debit Balances EOM	10,090.99	305
Balance Due EOM	8,966.62	320

Disconnections	0
Disconnected & Uncollected	0.00
New Customers Added	0

Mt Sherman Water Board Meeting
April 13, 2009
Water Operators Report

I pulled two meters for non-payment and reinstalled one of them and collected the money.

I talked to the Tiff City Pump Co. and they have Not yet finished the testing phase and will call me When they have results.

I talked with ESI and they sent an Engineer to go Over the proposed route with me and when the plans are finished they will send me a set for perusal before They send the preliminary plans to Little Rock for Approval to make sure the route on the map corresponds to my input .

I plan to take the new meter readers with me this weekend to begin their orientation of meter locations.

We are still installing the line and Pressure Station At Low Gap and hope to be finished before the next Water board meeting.

By Ivan Reynolds
Water Operator